

Apple Mail 4.0

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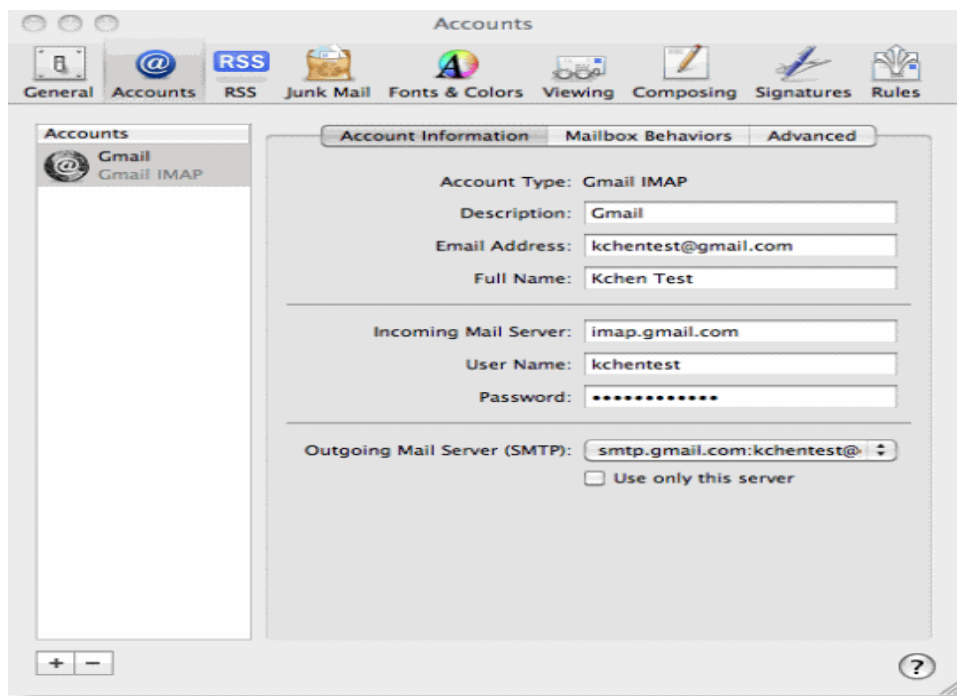
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Please note that if you're adding your Gmail address to Apple Mail 4.0 for the first time with automatic configuration, your mail will automatically be configured for IMAP access.

If you're trying to configure an additional Gmail address with IMAP access, please follow these steps:

1. Click **Mail > Preferences....**
2. On the **Accounts** tab, click the **+** button to add a new account.
3. Fill in the **Welcome to Mail** window with the following information:
 - o Full Name: [your name]
 - o Email Address: your full email address [username@gmail.com, or username@your_domain.com for Google Apps users]
 - o Password: your Gmail password
4. Click **Create**, verify your **Account Summary**, and you're all set!
 - o Check our [recommended client settings](#), and adjust your client's settings as needed.

If you'd like to verify your IMAP settings after you have configured your mail client, you can view this through the **Accounts** tab by going through **Mail > Preferences...** The settings should be as follows:



To review your port number information, click on the **Advanced** tab.

