



Book projects with all articles published upfront in the *Physical Sciences Reviews* (PSR) journal

Information for corresponding authors

General information on the workflow:

The Physical Sciences Reviews (PSR) journal offers the possibility to authors to publish their article as **stand-alone journal articles** in the PSR journal as well as **chapters** in the **book**.

Physical Sciences Reviews publishes review articles in the areas of chemistry, physics and materials science. Physical Sciences Reviews is covered by SCOPUS, Google Scholar, and many other **Abstracting and Indexing Services**.

This special publication workflow is an option for anthologies with stand-alone articles/chapters that are not based on each other.

You should be informed by your editor of this workflow and should consent that your contribution will be published in the book and in the PSR journal. Please note that it is only possible for exceptional cases (e.g. an introduction) to publish single articles solely in the book and not in the PSR journal when the PSR workflow has been chosen.

After publication of an article in the PSR it is not possible to change the content anymore. The chapters cannot be revised at this stage in the publication process anymore.

A **peer review process** for all PSR articles is possible. The editor will decide on the peer review process, can suggest reviewers or review the articles by himself. Also, you as author will have the possibility to suggest reviewers.

Technical requirements

The submission process will be conducted via **ScholarOne**. To participate in the special PSR workflow you should agree to work in the ScholarOne system and to submit your manuscript as well as possible revisions with the help of this system.

The whole **submission process** will be conducted **via the ScholarOne system** and you will receive your own ScholarOne account.

The system will send you three central e-mails (please also check your SPAM folder):

- Log-In Information:
 - o From: onbehalfof@manuscriptcentral.com
 - o Subject: Physical Sciences Reviews - Account Created in ScholarOne Manuscripts
- Invitation to contribute a chapter (accept/decline)
 - o From: The book's editor
 - o Subject: Invitation to contribute a chapter
- A link to the manuscript submission with information on submission process
 - o From: Contact Person at DeGruyter
 - o Subject: Manuscript Submission for the book

Technical aspects of the publication process

If you should have questions, please don't hesitate to contact your Editor.

1. The book project will be setup in the ScholarOne system.
2. We will generate the article stub, send out your log-in details and the invitation to submit your article.
3. You have to accept the invitation through the email link and create your own account in ScholarOne using your log-in information. It is essential that you accept the invitation first before you can see your submissions in your profile.
4. You submit your article following the submission link. If the link does not work, you can also access your submission through your profile at ScholarOne.
5. Your editor will forward your article to peer review through ScholarOne
6. After the reviews have been provided, the editor will submit the decision in the system if the article can be accepted or if it needs further revision by you.
7. You submit your revision to the ScholarOne system.
8. The editor decides whether to accept your article. If your article is accepted, the decision is made in ScholarOne.
9. We are checking then the manuscript files for completeness (e.g. all figures as separate image files, index embedded and tagged in the manuscript) and forward your manuscript to our journal production team.
10. In the course of the proofing process (the status of the article cannot be checked in ScholarOne at this stage of the process anymore), you will receive the article proof from the journal production team for your review and approval. After an article has been approved by the authors and the editor the content of this article can't be changed anymore.
11. The articles will be displayed in the Ahead of Print area of the PSR and will be assigned to an issue afterwards.
12. As soon as all articles of a book project have been approved, the chapter order will be compiled and the project will be forwarded to the book production team.
13. Only the editor receives the PDF proof of the complete book to check the front matter, table of contents, preface, chapter order, and the subject index. The article content cannot be revised at this stage anymore.